

# MINUTES FOR St. ANDREW'S CONFERENCE MEETING

**Date: 18 OCTOBER 2021**

**Call to Order/Opening Prayer:** Father Greg ( ) Pauline ( ) Ann L (x) Time: 5:00 pm

**If you have a special case, do you have your forms filled out and emailed to the Special Case Committee?**

**Spiritual Reading:** Fr. Greg ( ) Margaret (x) Other ( )

**Minutes of Previous Meeting:** (x) Read/Approved; Approved with Changes ( ) Mary Ellen made a motion to approve the minutes. Francisca seconded. Motion passed.

**Attendance: Total Active Members (35); LOA (1) Present (25) Absent (9) Excused (1) Quorum (17)**

<u>MEMBERS</u>		<u>MEMBERS</u>		<u>MEMBERS</u>		<u>Associate Member</u>	
Al	x	Hilary	A	Michael C	x	Maria	
Ann F.	A	Ilona	x	Mike F.	A	Barbara	
Ann L.	x	Janet	x	Norm	x	Ann F.	
Bryant	x	Jerry	x	Pat	x	Michaela	
Dennis	A	JoAnn	A	Pauline	A		
Diane	x	Jose	x	Sandra	x	<b>Visitors</b>	
Dotti	x	Kathy	x	Scotty	x	Deacon Jim OLM SVdP Spiritual Advisor	
Estela	x	Larry	A	Toni	LOA		
Francisca	x	Margaret	x	Yolanda	A	<b>Training</b>	
George	x	Marge	x			Marianne	A
Gini	x	Martha G.	x	Father Greg *	A		
Glenn	x	Mary Ellen	x	Stan *	A		
Gloria	A	Mary	x				

**Absent plus 30 days:** \*Stan and Father Greg - Not included in Quorum

SEAGO: Guests speakers from South Eastern Arizona Governments Organization (SEAGO) Laura Villa Area Agency on Aging Director and Shi Martin Long Term Care Ombudsman spoke about their organization. They provided fliers and informational pamphlets pertaining to SEAGO programs along with contact information for the individual programs

- They serve people who are 60+ years of age, the disabled and the caregivers of both groups who reside in Cochise, Graham, Greenlee, and Santa Cruz counties.
- Programs include:
  1. Health Insurance Assistance Program
  2. Family Caregiver Support Programs
  3. Healthy Aging and Long Term Care Programs
  4. Advance Care Planning
  5. Home and Community Based Services
  6. Mortgage Assistance Program: Must have COVID connection. They have over 4.7 million federal dollars that must be used by 2024.
  7. Trualta an online learning system to provide skill based training and resources for family caregivers.
  8. Arizona Family Caregiver Reimbursement Program. Family caregivers can receive a 50% reimbursement up to \$1000 for home modifications and assistive care technology.
  9. Free On-line classes.

## 10. The Stay Connected SEAGO mobile app.

For additional information

- Website: [www.seago.org](http://www.seago.org)
- Facebook: [facebook.com/seagoareaagencyonaging](https://facebook.com/seagoareaagencyonaging)
- Email: [aging@seago.org](mailto:aging@seago.org)
- Phone: 520-432-2528
- Office Location: 300 Collins Rd. Bisbee AZ 85603

### **Old Business:**

1. The Father of Lights festival is October 31st from 6-8 p.m. at Len Roberts Park. Contact the Parish office or Bill Polakowski to volunteer. Please consider signing up to participate in this event.
2. One hundred and twenty three families have signed up for Thanksgiving turkey boxes.

### **New Business:**

#### 1. Special Case Funds:

- The special case funds are strictly for emergency use, to keep our friends from becoming homeless, to keep their utilities on, plane or Greyhounds bus tickets to reconnect them with family, etc. Our main focus is on families with children, the elderly and the disabled. If possible, use other sources before doing a special case.
- For gas bills use the SW Gas grant program. Stewart is our POC for SW Gas grant monies. Blanca has his contact information.
- For other needs, such as rent or utilities refer our friends to Love INC, 520-459-8586, Salvation Army, Real Wishes, SSVEC Round Up, SEACAP, SEAGO, etc.
- When greeting our friends at the front desk of the conference, please let them know our funds are limited. This will help set realistic expectations prior to them seeing a case worker. When special case funds are depleted for the month, inform the friend that we are out of rent money and ask if they would still like to talk to a case worker.
- Please give our friends the handout from DES and information from SEACAP.
- Feel free to contact Love INC and any other sources for help. You can contact St. Andrews but since SVdP no longer gives them \$1,000 each month, their funds are limited.
- Gini is revising the special case form to remove the COVID connection questions.

#### 2. Receipts:

- For any and all receipts, especially for credit card charges, the receipt must have the friends name written on it or attach a note, with the friends name, to the receipt. The office needs to match credit card charges and payments back to the friends case.

#### 3. Additional Hours Log:

- The log for logging additional hours and mileage is in the back office in the rack with the other folders. Please log any hours worked that fall outside of weekly conference

hours, conference meetings and committee meetings. No one is exempt from this task. The numbers are important for end of year reporting.

4. Safe Environment Training:

- This training is mandatory and must be completed by October 31st.

5. Monthly Bus Passes:

- Frequent bus pass users, with disabilities and or 65+ (Medicare), are eligible for a monthly bus pass for \$20. They must fill out a form. A sample form is at the office...ask Blanca.

Home Visits: Glenn did a home visit and Jose did a home visit.

1. Special case funds: Remaining balance for September is \$400.

2. Vincentian Reports on difficult or touching cases:

- Diane: A friend staying at Forgach house needed rent paid on an apartment where she had previously lived with her husband. He was still living in the apartment. If the rent wasn't paid she would not qualify for HUD housing. She had connections with Salvation Army. SVdP was able to pay a portion and Salvation Army covered the remaining balance due on the rent.

3. Conference Members Sick or in Distress / Prayers for others: emailed separately

4. Vincentian Schedule: Will be emailed separately

5. For the good of the order:

- Pauline will be back on October 23<sup>rd</sup>.

6. Closing Prayer: Fr. Greg ( ) Pauline ( ) Ann L. (x)

Adjourned: 6:20 p.m.

Recorder: Mary (Secretary) (x) Other - ( )